



Yellow Medicine River Watershed District

122 North Jefferson Street, P.O. Box 267, Minneota MN 56264-0267
Phone: 507-872-6720 www.ymrwd.org ymrw@centurytel.net



Regular Meeting Minutes October 10, 2016

Call to Order

The meeting was called to order by President Tim Buysse at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Buysse
Secretary John Boulton
Treasurer Tim Dritz
Public Relations and Information Officer James Kraus

Managers absent: Vice President Jeff Hoffman

Others present: Administrator Emily Javens
Lyon County Commissioner Rodney Stensrud
Ben Nath, Permit Applicant (2016-09-08)*

**Partial attendance*

Approval of the Agenda

Buysse asked for a motion to approve the agenda. **M/S/P to approve the agenda:**

Motion by: John Boulton
Second by: James Kraus
Passed: 4-0

Approval of Past Meeting Minutes

M/S/P to approve the September 12, 2016 regular meeting minutes with the correction of one typo:

Motion by: Tim Dritz
Second by: James Kraus
Passed: 4-0

Treasurer's Report

Javens presented the following reports:

- October 10, 2016 Balance Sheet Total liabilities and equity = \$225,588.08
- Expenses by Vendor Summary Aug 9 – Sept 12 Total warrants = \$6,780.71

M/S/P to approve the treasurer's report and pay the warrants:

Motion by: Tim Dritz
Second by: John Boulton
Passed: 4-0



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Warrants to be paid include:

		<u>Oct 10, 2016</u>
Aracely Leos	Office Cleaning	30.00
Bolton & Menk, Inc.	Lincoln Ditch 38 Engineering	2,860.50
Canby News	Public Hearing Notice	51.76
Jim Wambeke	Office Rent	500.00
Minneota Mascot	Public Hearing Notice	48.00
Netpoint	Website Hosting	8.95
Patti Jeremiason	Sign at Anderson Lake	320.00
Rinke Noonan	Lincoln Ditch 38, 39 Hearing	2,869.50
Tri County News	Public Hearing Notice	46.00
Yellow Medicine County Recorder	Release of Ditch Lien Fee	46.00
TOTAL		<u><u>6,780.71</u></u>

Old Business – Resolution for the MN Association of Watershed Districts (MAWD)

Javens presented a resolution drafted upon the request of the Board for submittal to MAWD entitled “Making Human Resources Expertise Available to Districts through MAWD.” **M/S/P to approve submittal of the resolution to MAWD:**

Motion by: Tim Dritz
Second by: John Boulton
Passed: 4-0

Old Business – Reroute of Ditch 23 Outlet from the Lac qui Parle River to Mud Creek

Upon request of the Board at the September 2016 meeting, Javens presented findings of research she completed on how Yellow Medicine County Ditch 23 was rerouted from the Lac qui Parle River to Mud Creek. Those findings were summarized in a memo and presented to the Board. The Board found the issue to be largely resolved with the exception of an unfiled permit from Tim Miller for the ditch work that was completed in order to better accommodate the new outlet. The Board directed Javens to work with the Watershed District’s Attorney John Engels to contact Tim Miller for submittal of that permit and collection of the previously issued fine for the unpermitted drainage work.

Old Business – Permit Application 2016-09-08 (Lake Stay 28 Pattern Tiling)

Javens presented a revised permit application for pattern tiling of Parcel 09-0140-010. As advised at last month’s meeting, the applicant was advised to reduce the diameters of the tile outlets as not to exceed the recommended standard for subsurface drainage, currently set at ½” drainage coefficient by the Natural Resource Conservation Service. Although some outlets were downsized appropriately, some still exceeded the maximum allowable size. As a registered professional engineer and technical service provider, Javens’ calculated the maximum outlet size for each drainage system and provided those values on a map presented to the board. **M/S/P to approve the permit with the diameters shown and to authorize Javens, as a professional engineer, to approve in-field design changes if warranted.**

Motion by: Tim Dritz
Second by: James Kraus
Passed: 4-0



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New Business – Requests for Permits

Eight applications were presented for approval. All were approved, some with conditions, as defined in the table below. **M/S/P to approve four drainage permit applications with the conditions specified below and deny four permits:**

Motion by: Tim Dritz

Second by: John Boulton

Passed: 4-0

Permit #	Applicant	Activity	Location	Action and Conditions (if any)
2016-10-01	Ed Boehne	Add lift station to existing tile system, outlet to Lyon JD-2	Vallers 11 (Lyon Co.)	APPROVED. Lift station must stay outside of the future 16.5' ditch buffer as directed by the Lyon County Ditch Authority.
2016-10-02	Randal Kamrath	Add seepage line to an existing grassed waterway, outlet to tributary of unnamed public water	Alta Vista 6	APPROVED WHEN signatures of the three affected downstream landowners are submitted.
2016-10-03	William Ochocki	Add seepage line to existing system, outlet to wetland	Hendricks 23	APPROVED.
2016-10-04	Brad Pohlen	Install seepage lines with a 6" main, construct two new outlets into Ditch 4	Burton 9	APPROVED. Outlets constructed in the ditch right-of-way shall meet the same construction standards as set forth during the original construction of the ditch, including the use of galvanized corrugated metal pipe for the last 20', cantilevered over the edge to minimize ditch sloughing. The landowner is responsible for the repair of any bank sloughing that may occur after installation and will be required to further secure the bank by adding riprap around the outlet to the bottom of the ditch.
2016-10-05	Terry Schreiber	Clean road ditch, add two new field approaches and culverts	Eidsvold 28	APPROVED.
2016-10-06	Doug Gregoire	Add short seepage lines to existing system, outlet to Ditch 16	Normania 13	APPROVED.
2016-10-07	Paul Otto	Add intakes, connect to existing tile systems, outlet to Oak Lake	Royal 3	APPROVED. Owner to maintain stable, non-erosive outlets. Intakes must be located outside of the road right-of-way unless permission from the road authority is granted.
2016-10-08	Paul Otto	Add seepage lines and tile mains, outlet to unnamed public water	Marble 21	APPROVED. Tile must be set back 50' from the public water. Non-perforated pipe shall be used when crossing wetlands.



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New Business – Requests for River Maintenance

Javens asked for guidance on how to proceed with two requests from constituents asking the District to assist with the removal of downed trees in the Yellow Medicine River or its tributaries. The Board directed Javens to put together a program for processing requests that will be reviewed one time each year with the distribution of funds based on a ranking system. As time permits, the Board thought it would be helpful to create a fact sheet directing residents on how to proceed with tree and debris removal on their own.

New Business – Replacement of Tile Outlets on Public Ditches 4 and 5

Javens presented 5 quotes to replace the public outlets on Public Ditches 4 and 5. **M/S/P to hire Rite-Way Drainage, LLC to complete the work with a completion date of December 15, 2016 and to authorize Javens to issue change orders not to exceed \$2,000 on Ditch 5 and \$5,000 on Ditch 4.**

Motion by: Tim Dritz
Second by: James Kraus
Passed: 4-0

New Business – Set Final Public Hearing for Lincoln County Ditch 38

An order to set the final public hearing was reviewed. **M/S/P to set the final public hearing for November 14, 2016 at 10:00 a.m. at the YMRWD Offices.**

Motion by: Tim Dritz
Second by: John Boulton
Passed: 4-0

New Business –MAWD Convention Registration

Javens distributed registration packets for the Annual Meeting of MN Association of Watershed Districts, to be held December 1-2, 2016. All four managers present indicated they would attend. Dritz and Kraus will also attend the pre-conference workshop on watershed management. Javens will register everyone for the conference and make hotel reservations.

Administrator Report

Javens provided a written and verbal report of the past month's activities.

Manager Reports

There were no reports from the managers.

Adjournment

M/S/P to adjourn the meeting.

Motion by: Tim Dritz
Second by: James Kraus
Passed: 4-0



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The meeting was adjourned by Buysse at 11:00 a.m.

Respectfully Submitted,

John Boulton

11/14/16

Secretary John Boulton

Date

Minutes prepared by Javens

The next regularly scheduled meeting of the Yellow Medicine River Watershed District is November 14, 2016 at 9:00 a.m. at the district office.