



Yellow Medicine River Watershed District

122 North Jefferson Street, P.O. Box 267, Minneota MN 56264-0267
Phone: 507-872-6720 www.ymrwd.org ymrw@centurytel.net



Regular Meeting Minutes November 14, 2016

Call to Order

The meeting was called to order by President Tim Buysse at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Buysse
Secretary John Boulton
Treasurer Tim Dritz
Public Relations and Information Officer James Kraus

Managers absent: Vice President Jeff Hoffman

Others present: Administrator Emily Javens
Lyon County Commissioner Rodney Stensrud
Ben Nath, Permit Applicant*
Nate Ludvigson, Contractor*

**Indicates partial attendance*

Approval of the Agenda

M/S/P to approve the agenda with the addition of “Discussion of the Hydraulic Capacity of Ditch 8” under Old Business:

Motion by: Tim Dritz
Second by: James Kraus
Passed: 4-0

Approval of Past Meeting Minutes

M/S/P to approve the October 10, 2016 regular meeting minutes:

Motion by: Tim Dritz
Second by: James Kraus
Passed: 4-0

Treasurer’s Report

Javens presented the following reports:

- | | |
|--|---|
| • November 14, 2016 Balance Sheet | Total liabilities and equity = \$190,747.30 |
| • Profit and Loss Report (Oct 11 – Nov 14) | Net Income = \$34,706.23 |
| • Expenses by Vendor Summary (Oct 11 – Nov 14) | Total warrants = \$28,132.84 |
| • Ditch Balance Report (Jan 1 – Nov 14) | Total net income = \$37,075.52 |

M/S/P to approve the treasurer’s report and pay the warrants:

Motion by: James Kraus
Second by: Tim Dritz
Passed: 4-0



Yellow Medicine River Watershed District

122 North Jefferson Street, P.O. Box 267, Minneota MN 56264-0267
Phone: 507-872-6720 www.ymrwd.org ymrw@centurytel.net



Warrants to be paid include:

Aracely Leos	Office Cleaning	30.00
Bankcard Center	Credit Card Expenses	216.99
Centurytel	Phone and Internet	116.65
Ivanhoe Times	Ditch 38 Public Hearing Notice	261.00
Jim Wambeke	Office Rent	500.00
League of MN Cities	Annual Dues	1,842.00
MSU, Mankato	Terrain Analysis Grant Services	8,861.10
MN Dept of Unemployment	Unemployment Payment	1,818.00
RESPEC	PRAP Grant Services	9,293.86
Rinke Noonan	Lincoln Ditch 38, 39 Hearing	4,993.24
Robert Jelen	Exploratory Excavation – Ditch 4	200.00
	TOTAL	<u>28,132.84</u>

Old Business – Discussion of the Hydraulic Capacity of Ditch 8

Javens received a copy of a letter written by Chuck Brandel, Senior Civil Engineer for ISG, from Ben Nath, Farm Manager for Jo’s Family Farms (JFF), in regards to the ditch capacity of District Ditch 8. The YMRWD Board had previously denied permit requests to JFF (Permit Applications 2016-09-05 through -07) for the proposed pattern tiling of land that discharged into Ditch 8. One of the reasons the Board denied the permits was because the original engineering report for Ditch 8 stated the ditch was designed with a ¼” drainage coefficient, but the proposed projects were designed with drainage coefficients of 1” or greater. The memo suggested the capacity of the ditch was sufficient to handle the proposed drainage. The Board reviewed the two-page report and felt it did not study the system to the degree needed to warrant replacement of the original engineering documentation. The Board is willing to accept an engineering study that shows the capacity of the ditch can meet the demands of the proposed drainage, but noted it must meet the rigorous standards of ditch law, as defined in MN Statute 103E. The board discussed that the applicants could either complete the engineering on their own or petition the ditch system for an improvement. Under the petition process, all benefitted landowners would share in the cost of the engineering. Nath and Ludvigson thanked the Board for their time and said they will consider their options for moving forward.

New Business – Appoint Delegates to 2016 Annual MAWD Convention

The Board appointed James Kraus and Tim Dritz to be the voting delegates at the annual convention for the MN Association of Watershed Districts. John Boulton was named the alternate.

New Business – Contract for Services with MSU, Mankato for ACPF Analysis

Javens presented a contract for services with the Water Resources Center at MN State University, Mankato to complete an analysis using the Agricultural Conservation Planning Framework (ACPF) Toolbox in the amount of \$9,850.32. The work will be paid for out of the projects budget and will serve



Yellow Medicine River Watershed District

122 North Jefferson Street, P.O. Box 267, Minneota MN 56264-0267
Phone: 507-872-6720 www.ymrwd.org ymrw@centurytel.net



as the required match for the District's terrain analysis grant. **M/S/P to authorize the Board President and the District Administrator to enter into said contract with MSU, Mankato on behalf of the District.**

Motion by: Tim Dritz

Second by: John Boulton

Passed: 4-0

New Business – Resolution 16-101 Authorizing Javens to Approve Tiling Permits

The Board considered a resolution giving authorization to Administrator Javens, as a professional engineer, to approve tiling permits when all conditions on the permit application review checklist have been met.

M/S/P to approve Resolution 16-101: **Motion by:** James Kraus

Second by: John Boulton

Passed: 4-0

Public Hearing – Lincoln County Ditch 38 Final Hearing

Buyse recessed the regular meeting at 10:00 a.m. to conduct the final public hearing of Lincoln County Ditch 38. He resumed the regular meeting at 11:50 a.m.

New Business – Requests for Drainage Permits

Nineteen applications were presented to the board for approval. Ten of the applications met all of the conditions specified on the permit application review checklist and were recommended for approval. Eight of the applications were incomplete, but could be approved by Javens without board approval when they were complete. Therefore, the board chose not to act on those. The board was not in favor of approving Application 2016-11-19 since the outlet of the proposed drainage system discharged in a watershed different from the one where the project was located. **M/S/P to deny one and approve ten drainage permit applications as listed below:**

Motion by: Tim Dritz

Second by: John Boulton

Passed: 4-0

- Harvey Myrhe: Lyon County, Nordland 23, New Inlets (2016-11-02) – **Approved**
- Tom Boulton: Lincoln County, Alta Vista 15, Tiling (2016-11-05) – **Approved**
- Chris Swedzinski: Lincoln County, Alta Vista 2, Tiling (2016-11-06) – **Approved**
- Bill Otto: Lincoln County, Marble 9, Tiling (2016-11-08) – **Approved**
- Larry Bunjer: Lincoln County, Lake Stay 15, Tiling (2016-11-10) – **Approved**
- Ben Pohlen: Yellow Medicine County, Swede Prairie 34, Tiling (2016-11-11) – **Approved**
- Dave Boulton: Lincoln County, Alta Vista 3, Tiling (2016-11-14) – **Approved**
- Bill Otto, Jr.: Lincoln County, Marble 20, Tiling (2016-11-16) – **Approved**
- John Lundy: Yellow Medicine County, Swede Prairie 10, Tiling (2016-11-18) – **Approved**
- Brian Doom: Yellow Medicine County, Omro 18, Tiling (2016-11-19) – **Denied**
- Mike Fier: Lincoln County, Alta Vista 22, 23, Tiling (2016-11-29) – **Approved**

Reports and Adjournment

Javens provided a written and verbal report of the past month's activities. There were no reports from the managers. With no further business, the meeting was adjourned at 12:30 p.m.



Yellow Medicine River Watershed District

122 North Jefferson Street, P.O. Box 267, Minneota MN 56264-0267

Phone: 507-872-6720 www.ymrwd.org ymrw@centurytel.net



Respectfully Submitted,

John Boulton

12/12/16

Secretary John Boulton

Date

Minutes prepared by Javens

The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held on December 12, 2016 at the District Office.