



Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267
admin@ymrwd.org | (507) 872-6720 | www.ymrwd.org



Regular Meeting Minutes March 12, 2018

Call to Order

The meeting was called to order by Treasurer Tim Dritz at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Buysse (present at 9:16am)
 Treasurer Tim Dritz
 Secretary John Boulton
 Public Relations Elmo Volstad (New Board Member)

Others present: Michelle Overholser, YMRWD Administrator
 Brooke Buysse, Yellow Medicine SWCD/Watershed
 Gary Laleman, Lyon SWCD Board
 Kerry Netzke, Area 2 Executive Director (present at 9:45am)
 Gary Crowley, Lyon County Commissioner
 Duane Hansel, Bolton & Menk (present at 9:45am)
 Gunnar Vien, Towne & Country Excavating (Present at 9:50am)
 Joe Deschepper, Area 2 (present at 9:45am)
 Jeff Bailey, Duininell Inc. (present at 9:51am)
 Nick Brey, Brey Tiling LLC (present at 9:51am)
 Mitch Reker, RCA (present at 9:53am)
 Mike Longtin, Landowner Nordland 6 (present at 9:43am)
 Don Goreck, Landowner near Nordland 6 (present at 9:55am)
 Representative of A & C Excavating (present at 9:52am)
 Don Regnier, Son of landowners with Hoffman case
 Paul Regnier, Brother of landowner with Hoffman case

Set Agenda

Dritz requested to add watershed ditch inspections for buffer compliance into the agenda in New Business 3.9.

Boulton moved to approve the agenda with the changes. Volstad seconded. Motion passed 2-0.

Introductions

Elmo Volstad, our new member replacing Doug Gregoire, of Hanley Falls introduced himself. All board members and staff introduced themselves. Volstad was sworn in.

Approval of Past Meeting Minutes (February 12, 2018)

Boulton moved to approve the minutes. Volstad seconded. Motion passed 2-0.



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Treasurer’s Report

Overholser presented the following reports:

- Balance Sheet
- Profit and Loss Report
- Warrants to be Paid
- Ditch Balance Report

Total Liabilities and Equity = \$250,653.64
 Net Income = -\$58,108.45
 Total Warrants = \$58,108.45
 Total net Income = \$-42,775.78

Outstanding warrants to be paid include:

- Kory Boulton
- Jim Wambeke
- Loo Con, Inc.
- Century Tel
- Mike Monnet
- Minnesota Assoc. of Watershed Districts
- Minnesota Viewers Association
- Smith Partners
- Rinke Noonan
- One Office Solution
- TD Ameritrade
- Ashley Monnet
- Matt Gillund
- John Pringle
- TD Ameritrade, Inc
- Select Account

4 Beaver Bounty= \$120.00
 Rent =\$500.00
 Construction for Ditch#38=\$42,436.78
 Phone/Internet=\$117.22
 10 Beaver Bounty= \$300.00
 Memberships= \$6,675.00
 2018 Membership= \$200.00
 Invoice #39515 = \$174.40 Hoffman Letter Guidance
 Invoice #280788 Ditch #38=\$339.00
 (Office Supplies)=\$12.41
 Jan. Retirement= \$300.00
 19 Beaver Bounty = \$570.00
 4 Beaver Bounty = \$120.00
 8 Beaver Bounty = \$240.00
 Feb. Retirement= \$300.00
 Jan/Feb HRA= \$1000.00

Boulton moved to pay the warrants and approve the treasurer’s report. Volstad seconded. Motion passed 2-0.

Old Business – Hoffman Update

The letter approved by Smith Partners was mailed to Hoffman two weeks ago. At this point there has been no response from Hoffman. Tom Regnier was present at the meeting and requested to see the letter and map of what tile was installed at Hoffman’s. He requested verification that the tile asked to be disconnected has actually been disconnected when the time comes. He stated that the other tile line should have been routed to the other watershed and not to the one where his pasture resides. Tom stated that years ago his dad, Richard, granted Hoffman permission to clean the ditch before they were ever notified of the lift pump being installed. His pasture is being flooded and is becoming less usable. Tom’s recommendation is to remove the section of unpermitted tile and reroute the water to the other watershed. Hoffman has until May 1, 2018 to respond to the watershed’s letter before further action can be taken.

Old Business – QuickBooks Update

We have not purchased or renewed this yet. This will be getting done this week when Michelle gets her credit card.

Old Business – Security Pledge Release

Dritz went over and talked with Bank of the West after the last meeting. Wells Fargo partners with Bank of the West on larger accounts as insurance. Dritz will sign the letter and return.



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Old Business – Update on wind tower access road compliant

Michelle met with the drainage authority in Lincoln, Lyon, and Yellow Medicine counties. She talked with Robert Olson after the meeting about this particular case. When the weather is more cooperative they will go out and check the site and see if the access road has altered the drainage and what actions may be appropriate to insure that preconstruction drainage is restored.

Old Business – Ditch #38 Update

The order was signed. Engineering costs were a concern for the board at the last meeting and Michelle brought it up with Robert Olson. He stated that some of those costs (\$14,143) were pre-paid by Excel, wind tower company. The board was still wondering why the engineering costs are higher than what was estimated. The reasoning was the time extra modeling took to answer questions that the DNR had along with additional information that was added in case the watershed had questions in regards to drainage coefficient. Dritz suggested possibly looking into easements on watershed ditches for future projects.

New Business – Permits

Hennen (permit extension)- There were unable to get the work done last year and are looking for an extension to complete this project. No work was done last year and no changes will be made to the permit.

Krosch (New Tiling into Co. 35)-They are looking at adding tile to an existing system.

Dritz move to approve the permits. Boulton seconded. Motion passed 3-0.

New Business – Permission to approve extensions

The board discussed approving Michelle to approve permits and extensions when she feels comfortable.

Boulton moved to grant Michelle permission to approve permits and extensions. Dritz seconded 3-0.

New Business – Cost Share Policy

A cost share policy is needed when we work with state funds. Michelle has written a cost share policy and has already met with One Watershed One Plan work group & policy committee. Both the work group and policy committee approved the cost share policy. Before we can spend any government money a policy will need to be in place.

Dritz moved to adopt the cost share policy. Boulton seconded. Motion passed 3-0.

New Business – Cost Share Contracts that the administrator can approve

The One Watershed One Plan policy committee discussed having the Watershed Administrator, Michelle, approve smaller cost share contracts (around \$500). She would be able to approve the contract but not to make the payment. Contracts have to be approved before any work can be started.

Dritz moved to have Michelle approve smaller cost share contracts (around \$500). Boulton seconded. Motion passed 3-0.



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New Business – Watershed based Performance Grant

The work plan has been submitted and the response should be coming soon. Michelle needs authorization to enter into the grant agreement when the work plan has been approved.

Boulton moved to enter into the work plan agreement after approval. Dritz seconded. Motion passed 3-0.

New Business – Annual Report

Managers can take this home and review in the next few weeks and make comments. All changes should be made before the April meeting, so at the board meeting in April this can be approved.

New Business – Tree Removal request on the Yellow Medicine River

Darrell Anderson stopped in and said there are trees down on the Yellow Medicine River (Eidsvold 2). He requested that the Watershed District remove those trees. The board discussed the protocol of when the Watershed District would remove trees from the river. If the fallen trees would affect the road or back up water onto a field they would help cover the cost to remove those trees. This particular case will have to wait until the weather allows us to see the potential damage.

(Addition) New Business –Ditch Inspections

The board discussed having that the watershed ditches have not been inspected by a schedule. A inspection schedule will be developed to inspect all ditches on a rotation.

New Business – Nordland 6 Bids Opening

This project drew a lot of attention from local contractors. Hansel from Area 2 opened bids and read the provided information. All participating contractors included a 5% bid bond and acknowledged the addendum.

➤ Midwest Contracting (Marshall, MN)	\$115,661.15
➤ A & C Excavating (Marshall, MN)	\$82,008.75
➤ Rough County Excavating (Russell, MN)	\$121,366.00
➤ Duinick Inc. (Prinsburg, MN)	\$184,305.95
➤ Brey tiling & Excavating (Marshall, MN)	\$97,877.75
➤ Ryan West Excavating (Tracy, MN)	\$96,999.30
➤ Thompson Excavating (Taunton, MN)	\$101,555.25
➤ Towne & County Excavating (Garvin, MN)	\$90,262.25
➤ Groundworks Inc. (Ivanhoe, MN)	\$100,392.74
➤ Reker Construction & Aggregate (Adrian, MN)	\$101,474.00
➤ D & G Excavating (Marshall, MN)	\$118,701.40



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New Business – Award Nordland Bid

A & C Excavating placed a competitive bid, Hansel suggested that they get clarification on the dirt costs prior to accepting bid. He recommended that we award A & C Excavating with the bid with clarification on the cost of dirt being determined accurate with landowner payments.

Dritz moved to accept the bid with the clarification. Boulton seconded. Motion passed 3-0.

Other Business – Future Events

March 19	10:00am	Viewers Association Meeting
April 9	9:00am	Regular Meeting-YMRWD in Minneota
June 20-22	3 Day	Summer Tour

Public Comment, Reports, and Adjournment

Crowley provided a report
Laleman provided a report
Administration and Managers provided reports

At 10:47 a.m. Boulton moved to adjourn the meeting. Dritz seconded. Motion carried 3-0 and the meeting was adjourned.

Respectfully Submitted,

Secretary John Boulton

Date

Minutes prepared by Brooke Buysse

The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on April 12, 2018 at the District Office.