



Yellow Medicine River Watershed District



122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267

admin@ymrwd.org | (507) 872-6720 | www.ymrwd.org

Permits to Approve – Gary VanDerostyne – Alta Vista 7

The landowner is proposing a project that will install about 1200 ft. of new 5" tile that will take water from one HUC12 watershed to another HUC12. The landowner tried to work with a neighbor to see if he could cross their land in order to not cross sub-watersheds. VanDerostyne and the neighboring owner could not come to an agreement. If he does not cross the HUC12 divide the system would outlet into the Yellow Medicine River North Branch. The proposed outlet would outlet into an unnamed tributary to the North Branch. When reviewing the proposed outlet there does not seem to be any water or downstream concerns. Eventually the water will reach the North Branch.

Boulton moved to approve the permit. Volstad seconded. Motion passed 3-0.

Public Comment, and Reports

Administration and Managers provided reports

Old Business – Hoffman Update/Action

Overholser received a draft of the cease and desist order that the board approved of at the September meeting. Upon review the board asked for the draft to be changed to omit any reference of the lift pump so that the order only pertained to the 8" line that crossed the sub-watershed boundary.

Boulton moved to have the attorney make that change. Volstad seconded. Motion passed 3-0.

Old Business – Hauschild Dam-Update

Netzke reported that Thompson had fulfilled the initial part of the contract that was approved in September for tree removal. She recommended that he be eligible for the \$2000.00 payment of the \$2500.00 contract.

Dritz moved to approve \$2000.00 payment on receipt of invoice. Volstad seconded. Motion passed 3-0

Old Business –Nordland 6

Netzke gave a report on the progress of Nordland 6. The project is complete and she expects to have the final paperwork to the board for payment and approval at the next meeting.

Old Business –Rule Changes

Engels, reported that he had reviewed the proposed rule changes that Overholser had presented to him for any legal problems. He gave some advice on a few minor changes for clarity but found no legal concerns with the proposed rules.

The Board discussed setting the hearing for November. Discussion as to the dollar amount to adopt for the Buffer Enforcement APO. Since most of the Watershed Ditches are in Yellow Medicine County it was discussed that it may be good to use the same amounts as Yellow Medicine County.

Boulton moved to set hearing for the November meeting. Volstad seconded. Motion passed 3-0.

Old Business – Project Assistant

Overholser reported that she planned to conduct interviews that week. She requested that the board give some guidance on a pay range for her to work with. During the discussion a consensus was reached that the position should pay \$12-18/hour depending on education and experience.



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Old Business – Burton Lake

Overholser received a report the outlet was diked up once again. She conducted a site visits and confirmed that there was a new embankment built up at the outlet. The board discussed rescinding the \$500.00 that was forgiven from the last fine, imposing an additional \$750.00 fine for the new violation, and hiring a contractor to restore the surface elevations.

Old Business – Swede Prairie 31

Overholser reported that she looked more into the concerns about the dam on a private ditch. It seems there was some legal agreement between the landowners back when the dam was put in. It is felt that authorizing the removal of this structure is outside of the jurisdiction of the District. It is recommended that the landowners of the private system petition for the private ditch to become a lateral in the county ditch it drains into.

Old Business – Wayne Pederson – Norman 25

A request was presented at the September meeting for the board to authorized a permit even though the immediate downstream landowner would not sign off. The board decided to have Overholser send a letter with a map of the project instructing the downstream landowner to contact the office if he had objections to the project. If she did not hear from in within 10 days, she would grant the permit. Overholser reported that the downstream landowner contacted her and said that once he saw the map of the projected project, he does not have any objections. The permit was approved.

New Business – Rule Changes

Some rule changes were brought forward to the advisory committee. Overholser is going to work on the language and meet with Engels about the proposed changes. She will have the proposed changes ready to look through for the next meeting and the rule change hearing can be set at that time.

New Business – Audit Report

The audit report was presented.

Volstad moved to accept the 2017 audit report. Boulton seconded. Motion carried 3-0.

Dritz moved to lock the 2017 books. Boulton seconded. Motion carried 3-0.

New Business – November Meeting Change

The next meeting falls on the observance date for Veterans Day. It was discussed if the meeting date should be changed as the office is usually closed this day by policy. There was concerns if it was okay to hold business meetings and hearings. Overholser has no objection to working this day and taking the holiday on a different day. The board would prefer to keep the meeting on this date as well. Overholser will check with legal council to confirm that business can be conducted on that day and as long as there are no legal objections, the meeting time will stay the same.

New Business – CD 39 Hearing

Overholser presented to final construction report for CD 39 and recommended that the hearing date be set for the November meeting.

Volstad moved to set final acceptance hearing for November 12, 2018. Dritz seconded. Motion carried 3-0.



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New Business – Downstream Landowner Copy of Permits

It has been the procedure to send all downstream landowners a copy of an approved upstream permit. Overholser feels that we may not need to send our permits to all downstream landowners. She proposed to send permits to the applicant and any landowner that will have construction take place on their ground. The board had no issues with this suggestion.

New Business – Eidsvold 24

There was a report that tree debris in the river was stacking up against a township bridge. The board feels that removing that debris is primarily the responsibility of the township but would like to offer to help.

Dritz moved to offer the township 50% cost-share for tree debris clean up. Volstad seconded.

Motion carried 3-0.

New Business – Authorized QuickBooks Administration

Overholser will be working with Colleen over the next couple of months to learn and take over the Districts books. She is requesting permission to be the primary individual to access and make changes in the accounts.

Dritz moved to authorize Overholser to have admin privileges in QuickBooks starting 11-1-18. Volstad seconded. Motion carried 3-0.

New Business – Class and Categories QuickBooks

Overholser would like to clean up some of the unused classes in QuickBooks. The Board asked her to get a specific list and amounts ready for the next meeting.

New Business – Ditch Levies

Overholser asked that specific amounts be set into the record for the ditch levies. Using the formula that the board set at the last meeting she reported estimated amounts needed in order to meet the minimum balance the board set. **Dritz made a motion that the following amounts be set for the 2019 ditch levies:**

Lincoln CD38 - \$1000.00

District WD1 - \$30,000.00

District WD16 - \$2000.00

District WD 17 - \$1000.00

Volstad seconded. Motion carries 3-0.

Cost-Share 1W1P – Camp Release 24

The board has no concerns with the project.

Dritz moved to approve cost-share contract. Boulton seconded. Motion carried 3-0.



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Other Business – Future Events

BWSR Academy	October 29 – 31
Area II Annual Meeting – Redwood Falls	November 1 st 3:00
Regular Board Meeting	November 12 th
1W1P Policy Meeting	November 19 th 1:00
MAWD	November 29 – December 1

Adjournment

Dritz moved to adjourn the meeting. Volstad seconded. Motion carried 3-0 and the meeting was adjourned.

Respectfully Submitted,

Secretary John Boulton

Date

Minutes prepared by Michelle Overholser

The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on November 12, 2018 at the District Office.