Regular Meeting Minutes  
January 14, 2019

Call to Order
The meeting was called to order by outgoing President Tim Buysse at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present:   President Tim Dritz  
Vice President John Boulton  
Secretary Elmo Volstad  
Treasurer Tim Buysse  
Public Relations Bill Briggs

Others present:   Michelle Overholser, YMRWD Administrator  
Mike Luke, YMRWD Project Assistant  
Gary Lalemen  
Gary Crowley

Set Agenda
Boulton moved to approve the agenda as presented. Dritz seconded. Motion passed 4-0.

Approval of Past Meeting Minutes (December 2018)
Minutes were reviewed and approved.
Dritz moved to approve the minutes. Volstad seconded. Motion passed 4-0.

Organization Business 2019
Election of Officers
President: Tim Dritz  
Vice President: John Boulton  
Secretary: Elmo Volstad  
Treasurer: Tim Buysse  
Public Relations: Bill Briggs

Primary
Official Depository:   Bank of the West, Minneota MN  
Official Newspaper:   Minneota Mascot, Minneota MN  
Legal Counsel:   John Engels, Engels Law Offices, Minneota MN

Meeting Date/Time:  2nd Monday of each month at 9:00 a.m.

2019 Committee
<table>
<thead>
<tr>
<th>Committee</th>
<th>Appointment</th>
<th>Alternate</th>
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</thead>
<tbody>
<tr>
<td>One Watershed One Plan Partners Personnel Committee</td>
<td>Buysse</td>
<td>Volstad</td>
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<tr>
<td>Yellow Medicine County Buffer Law Committee</td>
<td>Volstad</td>
<td>Briggs</td>
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<tr>
<td>Area 2 MN River Basin Projects Liaison</td>
<td>Boulton</td>
<td>Dritz</td>
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<tr>
<td>Lyon County Parks</td>
<td>Buysse</td>
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</tbody>
</table>
Employee/Board Expenses
- Meeting Per Diem: $75 per meeting (Travel day if approved)
- Hourly Rate: $15 per hour
- Maximum Daily Rate: $75 per day
- Mileage: Use current IRS Rate ($0.58/mile in 2019)
- Meals: Reimbursable with submitted receipts (Must be itemized)

Treasurer’s Report
Overholser presented the following reports:
- Profit and Loss Report
  - Net Income = $11710.13
- Warrants to be Paid
  - Total Warrants = $14966.26

Outstanding warrants to be paid (Payroll & Payroll expenses not listed):
- Jim Wambeke, Rent = $500.00
- Century Tel, Phone/Internet = $128.06
- Bankcard Center, Credit Card = $1438.21
- Net Point, Web Hosting = $8.95
- Beaver Control, Bounty = $870
- One Office Solution, Copier & Paper = $3.23

Boulton moved to pay the warrants and approve the treasurer’s report. Volstad seconded. Motion passed 4-0.

Public Comment, and Reports
Administration, Program Assistant and Managers provided reports, Gary Laleman provided a report.

Old Business – Burton Lake
Overholser reported that she still has not received a response from DNR to reestablish a bench mark at Burton Lake outlet. Roger Verly was into the office with a plan to increase the tile at the outlet in order to address the problem of Burton Lake overflowing during large rain events and causing erosion. He has asked the watershed to assist in facilitating a meeting between himself and the other landowners that are benefited into Burton Lake. He would like to either petition to have a county tile lateral, but this would be a large expense on the ditch system, or put in a private line and have all benefited landowners share the cost. Overholser will keep working with all the parties involved to try to solve the situation.

Old Business – Hoffman Update/Action
Overholser is recommending that we send the issue to a different attorney. The responses we are getting back from Haugen seem to take a while and the problem is getting a little more complicated than we anticipated. It would probably be in the best interest of the district to use an Attorney that specializes in drainage and water law.

Buysse moved to allow Overholser to engage another attorney for this matter. Volstad seconded. Motion passed 4-0.

New Business – Campaign Finance Forms (FYI)
Overholser just wanted to remind the board that they are required to submit their campaign finance form to the state.
New Business – Drainage Conference
Drainage & Water Conference will be help on Feb. 14th in St. Cloud.

New Business – Legislative Days
Watershed District Legislative Briefing will be held on Feb. 20-21.

New Business – Beaver Dam – Alta Vista 2
While Overholser was on vacation, Boulton authorized the removal of a Beaver Dam. It was decided earlier that the board would like to authorized whether to pay for these removals on a case by case basis. In this case the dam was causing damage to a nearby road during a rainfall event and removal could not wait for a board meeting. Since the administrator was not present to make a decision, it fell to a board member to make the call.

Buysse moved to authorized the payment for the beaver dam removal. Volstad seconded. Motion passed 4-0.

New Business – Rent/Lease
The landlord would like to have a new lease drawn up, we haven’t had an active lease since 2016 and they are requesting to raise the rent $200.00 dollars a month to $700.00. Overholser recommends that the board approves this increase. All of the utilities expect phone and internet are included in our rent and there has not been an increase in many years. The 2019 budget included this increase so there is no issues budget wise.

Dritz move to approve the rent increase and to allow Overholser to sign the agreement on behalf of the Watershed District. Volstad seconded. Motion carried 4-0.

New Business – MAWD Dues
The 2019 MAWD dues were received. The formula for 2019 is the same as is was for 2018, but the taxable market values have been adjusted.

Buysse moved to approve payment of dues. Boulton seconded. Motion passed 4-0.

New Business – Watercraft Registration
Boulton moved to approve the renewal of registration for the canoe. Buysse seconded. Motion passed 4-0.

New Business – Tiling without a permit
A complaint was made that an upstream neighbor tiled and it was causing more water to flow onto his farm. Overholser looked back and did not find a permit that had been issued for that section in either 2017 or 2018. A letter will be sent out asking the owner to provide permit if they believe they have one. If no permit is provided then an after-fact application will need to be done and then they board will take the project under consideration.
An after-fact permit fee may also be assessed.

Other Business – Future Events
- Policy Committee Meeting: February 11th 1:00
- Rinke Noonan: February 14th 8:15
- Legislative Days: February 20-21
Adjournment
Boulton moved to adjourn the meeting. Volstad seconded. Motion carried 4-0 and the meeting was adjourned.

Respectfully Submitted,

Elmo Volstad  
Secretary Elmo Volstad  Date  
2/11/19

Minutes prepared by Michelle Overholser

The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on February 11, 2019 at the District Office.