



Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267
admin@ymrwd.org | (507) 872-6720 | www.ymrwd.org

Regular Meeting Minutes January 14, 2019

Call to Order

The meeting was called to order by outgoing President Tim Buysse at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Dritz
 Vice President John Boulton
 Secretary Elmo Volstad
 Treasurer Tim Buysse
 Public Relations Bill Briggs

Others present: Michelle Overholser, YMRWD Administrator
 Mike Luke, YMRWD Project Assistant
 Gary Lalemen
 Gary Crowley

Set Agenda

Boulton moved to approve the agenda as presented. Dritz seconded. Motion passed 4-0.

Approval of Past Meeting Minutes (December 2018)

Minutes were reviewed and approved.

Dritz moved to approve the minutes. Volstad seconded. Motion passed 4-0.

Organization Business 2019

Election of Officers

President: Tim Dritz
Vice President: John Boulton
Secretary: Elmo Volstad
Treasurer: Tim Buysse
Public Relations: Bill Briggs

Primary

Official Depository: Bank of the West, Minneota MN
Official Newspaper: Minneota Mascot, Minneota MN
Legal Counsel: John Engels, Engels Law Offices, Minneota MN

Meeting Date/Time: 2nd Monday of each month at 9:00 a.m.

2019 Committee

	Appointment	Alternate
One Watershed One Plan Partners Personnel Committee	Buysse	Volstad
Yellow Medicine County Buffer Law Committee	Volstad	Briggs
Area 2 MN River Basin Projects Liaison	Boulton	Dritz
Lyon County Parks	Buysse	



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Employee/Board Expenses

Meeting Per Diem:	\$75 per meeting (Travel day if approved)
Hourly Rate:	\$15 per hour
Maximum Daily Rate:	\$75 per day
Mileage:	Use current IRS Rate (\$0.58/mile in 2019)
Meals:	Reimbursable with submitted receipts (Must be itemized)

Treasurer’s Report

Overholser presented the following reports:

- Profit and Loss Report Net Income = \$11710.13
- Warrants to be Paid Total Warrants = \$14966.26

Outstanding warrants to be paid (Payroll & Payroll expenses not listed):

- Jim Wambeke Rent =\$500.00
- Century Tel Phone/Internet=\$128.06
- Bankcard Center Credit Card=\$1438.21
- Net Point Web Hosting=\$8.95
- Beaver Control Bounty=\$870
- One Office Solution Copier & Paper=\$3.23

Boulton moved to pay the warrants and approve the treasurer’s report. Volstad seconded. Motion passed 4-0.

Public Comment, and Reports

Administration, Program Assistant and Managers provided reports, Gary Laleman provided a report.

Old Business – Burton Lake

Overholser reported that she still not has received a response from DNR to reestablish a bench mark at Burton Lake outlet. Roger Verly was into the office with a plan to increase the tile at the outlet in order to address the problem of Burton Lake overflowing during large rain events and causing erosion. He has asked the watershed to assist in facilitating a meeting between himself and the other landowners that are benefited into Burton Lake. He would like to either petition to have a county tile lateral, but this would be a large expense on the ditch system, or put int a private line and have all benefited landowners share the cost. Overholser will keep working with all the parties involved to try to solve the situation.

Old Business – Hoffman Update/Action

Overholser is recommending that we send the issue to a different attorney. The responses we are getting back from Haugen seem to take a while and the problem is getting a little more complicated than we anticipated. It would probably be in the best interest of the district to use an Attorney that specializes in drainage and water law. **Busse moved to allow Overholser to engage another attorney for this matter. Volstad seconded. Motion passed 4-0.**

New Business – Campaign Finance Forms (FYI)

Overholser just wanted to remind the board that they are required to submit their campaign finance form to the state.



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New Business – Drainage Conference

Drainage & Water Conference will be held on Feb. 14th in St. Cloud.

New Business – Legislative Days

Watershed District Legislative Briefing will be held on Feb. 20-21.

New Business – Beaver Dam – Alta Vista 2

While Overholser was on vacation, Boulton authorized the removal of a Beaver Dam. It was decided earlier that the board would like to authorized whether to pay for these removals on a case by case basis. In this case the dam was causing damage to a nearby road during a rainfall event and removal could not wait for a board meeting. Since the administrator was not present to make a decision, it fell to a board member to make the call.

Buyse moved to authorized the payment for the beaver dam removal. Volstad seconded. Motion passed 4-0.

New Business – Rent/Lease

The landlord would like to have a new lease drawn up, we haven't had an active lease since 2016 and they are requesting to raise the rent \$200.00 dollars a month to \$700.00. Overholser recommends that the board approves this increase. All of the utilities except phone and internet are included in our rent and there has not been an increase in many years. The 2019 budget included this increase so there is no issues budget wise.

Dritz move to approve the rent increase and to allow Overholser to sign the agreement on behalf of the Watershed District. Volstad seconded. Motion carried 4-0.

New Business – MAWD Dues

The 2019 MAWD dues were received. The formula for 2019 is the same as is was for 2018, but the taxable market values have been adjusted.

Buyse moved to approve payment of dues. Boulton seconded. Motion passed 4-0.

New Business – Watercraft Registration

Boulton moved to approve the renewal of registration for the canoe. Buyse seconded. Motion passed 4-0.

New Business – Tiling without a permit

A complaint was made that an upstream neighbor tiled and it was causing more water to flow onto his farm. Overholser looked back and did not find a permit that had been issued for that section in either 2017 or 2018. A letter will be sent out asking the owner to provide permit if they believe they have one. If no permit is provided then an after-fact application will need to be done and then they board will take the project under consideration. An after-fact permit fee may also be assessed.

Other Business – Future Events

Policy Committee Meeting	February 11 th 1:00
Rinke Noonan	February 14 th 8:15
Legislative Days	February 20-21



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Adjournment

Boulton moved to adjourn the meeting. Volstad seconded. Motion carried 4-0 and the meeting was adjourned.

Respectfully Submitted,

Elmo Volstad

2/11/19

Secretary Elmo Volstad

Date

Minutes prepared by Michelle Overholser

The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on February 11, 2019 at the District Office.