Regular Meeting Minutes  
February 11, 2019  

Call to Order  
The meeting was called to order by outgoing President Tim Dritz at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.  

Managers present:   President Tim Dritz  
                    Vice President John Boulton  
                    Secretary Elmo Volstad  
                    Treasurer Tim Buysse  
                    Public Relations Bill Briggs  

Others present:   Michelle Overholser, YMRWD Administrator  
                    Mike Luke, YMRWD Project Assistant  
                    Gary Lalemen  
                    Gary Crowley  

Set Agenda  
Boulton moved to approve the agenda as presented. Dritz seconded. Motion passed 4-0.  

Approval of Past Meeting Minutes (January 2019)  
Minutes were reviewed and approved.  
Boulton moved to approve the minutes. Briggs seconded. Motion passed 4-0  

Treasurer’s Report  
Overholser presented the following reports:  
• Profit and Loss Report Net Income = $-5903.11  
• Warrants to be Paid Total Warrants = $13998.74  

Outstanding warrants to be paid:  
• Century Tel Phone/Internet=$128.06  
• Bankcard Center Credit Card=$27.05  
• Net Point Web Hosting=$8.95  
• One Office Solution Copier & Paper=$3.23  
• MAWD Dues=$5897.00  
• Rite-Way Dam removal=$405.00  
• VK Services Web Site Maintenance=$205.65  
• Michelle Overholser January Expenses=$75.00  
• Minneota Mascot Publishing=$48.36  
• DNR Watercraft Renewal=$15.00  
• Payroll Salaries=$4505.94  
• Payroll Liabilities Taxes/Benefits/Retirement=$3192.03  

Boulton moved to pay the warrants and approve the treasurer’s report. Buysse seconded. Motion passed 4-0.
Permits
Sik/Paluch – Paluch is requesting a permit to add more drainage to an existing system, utilizing an existing outlet. The existing outlet is located on Sik’s property and she does not want any additional water to outlet into Perch Lake.

Buysse moved to invite both parties to the next meeting for mediation. Volstad seconded. Motion passed 4-0.

Public Comment, and Reports
Administrator, Program Assistant and Managers provided reports.

Old Business – Legislative Days
Confirmed that Briggs, Boulton, Overholser and Dritz will be attending.

Old Business – Drainage Conference
Confirm who will be attending the conference.

Old Business – Rule Change
BWSR accepted the rule changes.

Old Business – QuickBooks Clean Up
Overholser did some condensing and cleaning of QuickBooks classes. There is some more she wants to do but wanted some clarification from the board. Once all the changes have been made, she will present the changes and the journal entries to the board.

New Business – Contractor Meeting
Overholser asked for input on the flyer and outline and official permission to order and pay for the food.

Boulton moved to allow Overholser to pay for food at the contractor meeting. Buysse seconded. Motion carried 4-0.

New Business – YM1W1P Biannual Summit
The Biannual Summit is tentatively scheduled for August 12th, Overholser wanted to know if the board was willing to pay for the food since the grant is not able to cover food.

Boulton moved for the District to provide the refreshments. Briggs seconded. Motion carried 4-0.

New Business – Newspaper Article
Overholser wanted some input on doing a new release. Board, would like to see the article submitted to papers all around the watershed.

Other Business – Future Events
1W1P Policy Committee Monday Feb. 11th 1:00 pm
Drainage Conference Thursday Feb. 14th 9:00 am Registration starts at 8:15
Legislative Days Wednesday Feb. 20th and Thursday Feb. 21st
March Meeting  Monday March 11th 9:00 am
Drainage Inspectors  Monday March 25th Willmar

**Adjournment**
Buysse moved to adjourn the meeting. Volstad seconded. Motion carried 4-0 and the meeting was adjourned.

Respectfully Submitted,

**Elmo Volstad**  3/11/19
Secretary Elmo Volstad  Date

*Minutes prepared by Michelle Overholser*

The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on March 11, 2019 at the District Office.