



Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267
admin@ymrwd.org | (507) 872-6720 | www.ymrwd.org

Regular Meeting Minutes February 11, 2019

Call to Order

The meeting was called to order by outgoing President Tim Dritz at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Dritz
 Vice President John Boulton
 Secretary Elmo Volstad
 Treasurer Tim Buysse
 Public Relations Bill Briggs

Others present: Michelle Overholser, YMRWD Administrator
 Mike Luke, YMRWD Project Assistant
 Gary Lalemen
 Gary Crowley

Set Agenda

Boulton moved to approve the agenda as presented. Dritz seconded. Motion passed 4-0.

Approval of Past Meeting Minutes (January 2019)

Minutes were reviewed and approved.

Boulton moved to approve the minutes. Briggs seconded. Motion passed 4-0

Treasurer's Report

Overholser presented the following reports:

• Profit and Loss Report	Net Income = \$-5903.11
• Warrants to be Paid	Total Warrants = \$13998.74
Outstanding warrants to be paid:	
• Century Tel	Phone/Internet=\$128.06
• Bankcard Center	Credit Card=\$27.05
• Net Point	Web Hosting=\$8.95
• One Office Solution	Copier & Paper=\$3.23
• MAWD	Dues=\$5897.00
• Rite-Way	Dam removal=\$405.00
• VK Services	Web Site Maintenance=\$205.65
• Michelle Overholser	January Expenses=\$75.00
• Minneota Mascot	Publishing=\$48.36
• DNR	Watercraft Renewal=\$15.00
• Payroll	Salaries=\$4505.94
• Payroll Liabilities	Taxes/Benefits/Retirement=\$3192.03

Boulton moved to pay the warrants and approve the treasurer's report. Buysse seconded. Motion passed 4-0.



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Permits

Sik/Paluch – Paluch is requesting a permit to add more drainage to an existing system, utilizing an existing outlet. The existing outlet is located on Sik’s property and she does not want any additional water to outlet into Perch Lake.

Buyse moved to invite both parties to the next meeting for mediation. Volstad seconded. Motion passed 4-0.

Public Comment, and Reports

Administrator, Program Assistant and Managers provided reports.

Old Business – Legislative Days

Confirmed that Briggs, Boulton, Overholser and Dritz will be attending.

Old Business – Drainage Conference

Confirm who will be attending the conference.

Old Business – Rule Change

BWSR accepted the rule changes.

Old Business – QuickBooks Clean Up

Overholser did some condensing and cleaning of QuickBooks classes. There is some more she wants to do but wanted some clarification from the board. Once all the changes have been made, she will present the changes and the journal entries to the board.

New Business – Contractor Meeting

Overholser asked for input on the flyer and outline and official permission to order and pay for the food.

Boulton moved to allow Overholser to pay for food at the contractor meeting. Buyse seconded. Motion carried 4-0.

New Business – YM1W1P Biannual Summit

The Biannual Summit is tentatively scheduled for August 12th, Overholser wanted to know if the board was willing to pay for the food since the grant is not able to cover food.

Boulton moved for the District to provide the refreshments. Briggs seconded. Motion carried 4-0.

New Business – Newspaper Article

Overholser wanted some input on doing a new release. Board, would like to see the article submitted to papers all around the watershed.

Other Business – Future Events

1W1P Policy Committee	Monday Feb. 11 th 1:00 pm
Drainage Conference	Thursday Feb. 14 th 9:00 am Registration starts at 8:15
Legislative Days	Wednesday Feb. 20 th and Thursday Feb. 21 st



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March Meeting
Drainage Inspectors

Monday March 11th 9:00 am
Monday March 25th Willmar

Adjournment

Buyse moved to adjourn the meeting. Volstad seconded. Motion carried 4-0 and the meeting was adjourned.

Respectfully Submitted,

Elmo Volstad

3/11/19

Secretary Elmo Volstad

Date

Minutes prepared by Michelle Overholser

The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on March 11, 2019 at the District Office.