



# Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267  
[admin@ymrwd.org](mailto:admin@ymrwd.org) | (507) 872-6720 | [www.ymrwd.org](http://www.ymrwd.org)

## Regular Meeting Minutes March 11, 2019

### Call to Order

The meeting was called to order by outgoing President Tim Dritz at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present:	President Tim Dritz Vice President John Boulton Secretary Elmo Volstad Treasurer Tim Buysse Public Relations Bill Briggs
Others present:	Michelle Overholser, YMRWD Administrator Mike Luke, YMRWD Project Assistant Gary Lalemen

### Set Agenda

**Boulton moved to approve the agenda as presented. Volstad seconded. Motion passed 4-0.**

### Approval of Past Meeting Minutes (February 11, 2019)

Minutes were reviewed and approved.

**Volstad moved to approve the minutes. Boulton seconded. Motion passed 4-0**

### Treasurer’s Report

Overholser presented the following reports:

- |                          |                             |
|--------------------------|-----------------------------|
| • Profit and Loss Report | Net Income = \$-12,274.30   |
| • Warrants to be Paid    | Total Warrants = \$11506.77 |

Outstanding warrants to be paid:

- |                       |                                     |
|-----------------------|-------------------------------------|
| • Century Tel         | Phone/Internet=\$128.04             |
| • Rinke-Noonan        | Drainage Conference=\$500.00        |
| • Bankcard Center     | Credit Card=\$10.74                 |
| • YM SWCD             | Personal Service=\$934.56           |
| • Lyon County GIS     | GeoMoose Hosting=\$360.00           |
| • Net Point           | Web Hosting=\$8.95                  |
| • One Office Solution | Copier & Paper=\$4.98               |
| • DNR                 | Watercraft Registration=\$15.50     |
| • Jacob Hoffman       | Beaver Control=\$120.00             |
| • MNVA                | 2019 Dues=\$200.00                  |
| • Michelle Overholser | Expense/legislative days=\$1756.91  |
| • Kory Boulton        | Beaver Control=\$150.00             |
| • Jim Wambeke         | Rent=\$700.00                       |
| • Payroll             | Salaries/periderms=\$5072.05        |
| • Payroll Liabilities | Taxes/Benefits/Retirement=\$1608.40 |

**Boulton moved to pay the warrants and approve the treasurer’s report. Buysse seconded. Motion passed 4-0.**



# Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267  
[admin@ymrwd.org](mailto:admin@ymrwd.org) | (507) 872-6720 | [www.ymrwd.org](http://www.ymrwd.org)

## Permits

RJL After-the-fact permit – Overholser had received a response and an application from the landowner to her letter send out in February. She spoke to the family representative on the phone and he was going to send more information regarding the outlets to her. Overholser reported that she had not received the information requested, but her email did not seem to be working correctly that morning or over the weekend. It was decided to table the issue to see if the information comes in, once the District email is working again.

## Public Comment, and Reports

Administrator, Program Assistant and Managers provided reports.

## Old Business – SIK/Paluch

Kris Paluch attended the meeting to present his tiling permit. The downstream landowner did not want him to add more tile to his current system. Kris presented evidence that he paid for 70% of the tile line that currently outlets to Perch Lake. The area that he wants to add is completely contained on his land, but would use that existing line as an outlet. Based on Watershed Rules and the fact that Minnesota follows the “rule of reasonable use” with regard to diversion of surface water, the Board does not see any reason why this permit should be denied. It was demonstrated through modeling, that the area already naturally drains that direction.

## Old Business – QuickBooks Clean Up

Overholser made general journal entries to zero out balances on classes that are no longer being used in QuickBooks. She presented a list of the adjustments made.

**Buyse moved to approve the changes pending audit review. Boulton seconded. Motion passed 4-0.**

## Old Business – Hoffman

Overholser presented the agreement drawn up by John Kolb to represent the District in the tiling dispute with Hoffman.

**Buyse moved to accept the agreement. Briggs seconded. Motion passed 4-0.**

## New Business – WRAPS II

Overholser reported that MPCA contacted her regarding WRAPS II. The Yellow Medicine River Wraps will start monitoring May of 2020. The MPCA has proposed some monitoring sites and is asking for input from the local LGUs regarding additional sites to consider. She will be working with them and the other LGUs to complete this request.

## New Business – 2019 Insurance

The new policy’s for workmen’s comp and liability insurance we sent to us.

**Buyse moved to keep the same coverage as last year. Volstad seconded. Motion passed 4-0.**



# Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267  
[admin@ymrwd.org](mailto:admin@ymrwd.org) | (507) 872-6720 | [www.ymrwd.org](http://www.ymrwd.org)

## New Business – Cost-share Policy

It was recommended by the YM1W1P that the district increase the amount of tile to outlet a basin project to 3000 feet in their cost-share policy. This change will enable some larger projects to be approved without waiting for EQIP dollars to be approved and available.

**Buyse moved to make the recommended change. Volstad seconded. Passed 4-0.**

## New Business – Regional MAWD meetings

There has been some discussion on if the greater Minnesota Watershed districts would be interested in having regional meetings similar to what Metro MAWD does. The board would be interested in possibly attending a regional meeting if other Districts in the area feel it would be beneficial.

## New Business – Equipment

There has been a lot of talk in other District and with other partners about utilizing drone technology. Overholser plans to get more information about what others are doing and see if this is something that would benefit our District. Overholser would also like to purchase new conference chairs.

**Briggs moved to allow the purchase of 8 chairs. Boulton seconded. Motion passed 4-0.**

## New Business – Environmental Fair

The Area IV SWCDs host a environmental fair for 5<sup>th</sup> and 6<sup>th</sup> graders every year. They are asking for sponsors. It is a two-day event that usually reaches approximately 2000 area students.

**Boulton moved to donate \$250.00. Buyse seconded. Motion passed 4-0.**

## Other Business – Future Events

April Meeting	Monday April 8 <sup>th</sup> 9:00 a.m.
Policy Committee Meeting	Monday April 8 <sup>th</sup> 1:00 p.m.
Drainage Inspectors	Monday March 25 <sup>th</sup> Willmar

## Adjournment

**Buyse moved to adjourn the meeting. Volstad seconded. Motion carried 4-0 and the meeting was adjourned.**

Respectfully Submitted,

*Elmo Volstad*

4/8/19

Secretary Elmo Volstad

Date

*Minutes prepared by Michelle Overholser*

**The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on April 8, 2019 at the District Office.**